

# HIV Community Planning Council

## COMMUNITY ENGAGEMENT COMMITTEE

Wednesday, January 7<sup>th</sup>, 2026

[Zoom](#)

3:00 – 4:00 pm

### ***Agenda***

1. Introductions and Welcome 3:00
2. Review/Approve January 7<sup>th</sup>, 2026 DRAFT Agenda – VOTE 3:05
3. Review/Approve November 5<sup>th</sup>, 2025 DRAFT Minutes – VOTE 3:08
4. Announcements 3:10
5. Public Comment 3:12
6. HCAP Report Stephen Spano 3:15  
*The Committee will receive the monthly update from the HIV Consumer Advocacy Project.*
7. Co-chair Elections – VOTE 3:40  
*The Committee will elect or re-elect co-chairs for the year.*
8. Needs Assessment/COLA Update – VOTE 3:45  
*The Committee will receive an update on any COLA/Needs Assessment progress.*
9. Next Meeting Date & Agenda Items – VOTE 3:55  
*The Community Engagement Committee will meet next month on February 4<sup>th</sup>, 2026.*
10. Adjournment 4:00

**Note:** Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

#### **MISSION STATEMENT**

*To be responsible for educating the Council on specific underserved communities and high risk populations and ongoing and emerging issues for people living with HIV and at highest risk for HIV.*

***HIV Community Planning Council***  
*Administrative Office:*  
*27 Maiden Lane, 4th Floor, San Francisco, CA 94108*

***San Francisco Department of Public Health***  
*Community Health, Equity & Promotion*  
*HIV Health Services*  
*25 Van Ness Avenue, San Francisco, CA 94102*

The following services are available when requested by noon of the Friday before the Council meeting:

For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768. In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

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The Planning Council has several standing committees where Council business and creation of motions for Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; members of the public are encouraged to testify at Council meetings and/or to write letters to the council members, c/o HIV Community Planning Council, 27 Maiden Lane, 4th Floor, San Francisco, CA 94108.

Agendas are available at [www.sfhivplanningcouncil.org](http://www.sfhivplanningcouncil.org)

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 27 Maiden Lane, 4th Floor, San Francisco, CA 94108.