

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE

Wednesday, June 3rd, 2020

Zoom Meeting

3:00-5:00 pm

Committee Members Present: Ben Cabangun (Co-Chair), Lily Krutel, Ney Nascimento, Richard Sullivan

Council Member Present: Chuck Adams, Kevin Hutchcroft (Gov't Co-Chair), Antwan Matthews

Committee Members Absent: Orin Allen [A], Juba Kalamka [E], Lee Jewell [E], Helen Lin [A], T.J. Lee-Miyaki [E], Eric Sutter (Co-Chair) [E], Laura Thomas [E]

Others Present: Stephen Spano (HCAP)

Support Staff Present: Melina Clark, David Jordan, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:03 pm by Co-Chair Cabangun. Everyone introduced themselves and quorum was established.

2. Review/Approve May 6th 2020 DRAFT Agenda – VOTE

The May 6th 2020 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve March 4th 2020 DRAFT Minutes– VOTE

The March 4th 2020 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Clark announced that renewals are due soon. This year the mayor's office is asking for short bios and pictures as well.

5. Public Comment

- None

6. HCAP Report

- The Committee received a quarterly update from the HIV Consumer Advocacy Project. (Stephen Spano)
 - Stephen spoke to delays in putting the report together due to COVID-19.
 - He noted that the document format has been updated recently. HCAP is open to feedback on this new format.
 - Stephen spoke to HCAP support changes made in response to the pandemic.
- CM Hutchcroft: what kind of adjustments were involved?
 - Stephen spoke to several examples including updated mail protocol.
- CM Matthews spoke to the role of HIV medication in fighting COVID, and what policies should exist regarding frontline workers. How is HCAP supporting HIV positive frontline workers who may be more at risk for contracting COVID-19?
 - Stephen: HCAP aims to make systemic and lasting change. It gets more complicated talking about workers comp-- questions that are more adversarial are better suited for ALRP.

- He spoke to how a prospective conversation would go between a client and HCAP, and if necessary HCAP could refer them to a lawyer who could discuss any potential recourse they may have.
- CM Hutchcroft spoke to the necessity of medication adherence and undetectable status in HIV positive folks' vulnerability to COVID.

7. COLA Update

- CS Jordan noted that before Shelter in place CM Nascimento was working on translating a survey for the Portuguese speaking COLA. This was scheduled for the end of March. All COLAs are temporarily on hold.

8. Needs Assessment

- CS Jordan talked about the importance and size of the Latinx community within the HIV epidemic, including in San Mateo. He spoke to the difficulty of doing this population justice in the online format we've been talking about.
- He suggested postponing this to next year's needs assessment and instead add Latinx folks to the COLA targets. If we adjust the COLA's slightly we can adjust them to meet the HRSA requirements for the Needs Assessment.
- Stephen spoke to making a point about the need/lack of technology through a very low turnout on the Needs Assessment. Maybe it's okay if not a lot of people respond, because it would demonstrate the necessity of remote services.
- CM Nascimento asked how many people usually are interviewed. He offered support with the Portuguese speaking COLA.
 - CS Jordan- target is 100+. We've usually been somewhere between high 80s to high 90s.
- CM Krutel expressed concern at further marginalizing the Latinx community by pushing back the Needs Assessment.
- **MOTION: To keep the Needs Assessment as is with the Latinx population.**
- **MOTION DOES NOT PASS. See column (1) for vote breakdown.**
- CS Jordan suggested choosing one of the 3 COLA targets.
- CM Cabangun added that doing Portuguese speaking COLA could help give us insights in preparation for next year's Latinx needs assessment.
- CS Jordan spoke to navigating the mixed status of Aguilas group in light of a needs assessment which is required to focus on HIV+ folks.
- **MOTION: CM Cabangun moves to select the Portuguese speaking population as the Needs Assessment target for 2020.**
- **CM Krutel seconds the motion.**
- **AMENDMENT MOTION: Select transitional aged youth and Portuguese-speaking populations as the target populations for the 2020 Needs Assessment.**
- **CM Adams seconds the motion.**
- **MOTION PASSES: See column [2] for vote breakdown.**

9. Next Meeting Date & Agenda Items- VOTE

The next Community Engagement Committee meeting is tentatively scheduled for Wednesday, July 1st 2020 at 25 Van Ness 8th floor Conference Room from 3-5 pm.

10. Adjournment

The meeting was adjourned at 4:32pm by Co-Chair Cabangun.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

June 3, 2020

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Orin Allen	A	-	-									
2.	Ben Cabangun	P	Y	Y									
3.	Lee Jewell	E	-	-									
4.	Juba Kalamka	E	-	-									
5.	Lily Krutel	P	N	Y									
6.	Helen Lin	A	-	-									
7.	T.J. Lee-Miyaki	E	-	-									
8.	Ney Nascimento	P	Y	Y									
9.	Richard Sullivan	P	N	Y									
10.	Eric Sutter (Co-Chair)	E	-	-									
11.	Laura Thomas	E	-	-									
	Kevin Hutchcroft	P	-	Y									
	Chuck Adams	P	N	Y									
	Antwan Matthews	P	-	-									

Ayes													
Nayes													
Abstain													

Recusal									
Total									