

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE

Wednesday, August 4th, 2021

Zoom Meeting

3:00-4:30 pm

Committee Members Present: Lee Jewell, Richard Sullivan (Co-Chair), Ney Nascimento, Kevin Hutchcroft, Ben Cabangun, Derrick Mapp

Committee Members Absent: Orin Allen [A], Juba Kalamka [LOA], Thomas Knoble (Gov't Co-Chair) [A], Lily Krutel [A], T.J. Lee-Miyaki [LOA], Laura Thomas [E]

Others Present: Beth Neary (HHS), Stephan Spano

Support Staff Present: Ali Cone, Kira Perez Angeles, David Jordan, Melina Clark, Mark Molnar

Minutes

1. Introductions and Welcome

The meeting was called to order at 3:06 pm by CM Sullivan. Everyone introduced themselves and quorum was established.

2. Review/Approve August 4th 2021 DRAFT Agenda – VOTE

The August 4th 2021 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve July 7th 2021 DRAFT Minutes – VOTE

The July 7th 2021 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. HCAP Report – Stephen Spano

- Stephen Spano is currently working on drafting letter of support as discussed in Council Affairs meeting. Spano highlights various responses for this issue beginning with the circulation of the issue not just sitting in one person's office, clients being offered more adequate housing, and subsidies relayed more clearly. Waiting on city to assess certain housing units so that they are cleared for clients to move into. Medical care providers have become the biggest advocates for these clients to make sure they are put into adequate housing. Hoping to get folks reconnected as soon as possible.
- Question from CM Sullivan – Have things slowed down since this was last discussed?
 - Spano answered that they could have been more tender around housing issues and anticipated them. System and city-wide issue and a lack of coordination has caused a lot of these issues to happen. Advocacy and the grievance process have been effective in highlighting deficiencies and helping slow things down.

7. Needs Assessment Update/COLA Targets – VOTE

The Committee will receive updates and discuss the target populations for 2021 COLA and Needs Assessment.

- CS Jordan stated that they have begun collaborations and outreach with service providers. Gift cards have been purchased for surveys. Asked for input in regards to good service providers or other contacts in order to reach more people and take the burden off service providers. Makes note of the need for a narrow topic due to number of staff working on this project. Always include service providers when thinking of community.
- Question from CM Jewell – Is full council going to receive a request in order to get additional feedback?
 - CS Jordan answered that it would be helpful, but they also have to be mindful of who they ask as they then have to comb through all the referrals and assess who actually qualifies.
- Question from CM Sullivan – what is the needs assessment and who is the population?
 - CS Jordan answered that anyone who has engaged in the care continuum with a focus on mental health.
- Secondary COLA populations yet to be decided, possible topics: substance use, overdose.
 - Question from CM Cabangun- could it be anyone who has dealt with overdose?
 - CS Jordan answered it could be broad or as specific as we'd like it to be.
 - CM Cabangun explains that he wants to see what's happening first rather than just choosing a topic. He'd like to have input from CM Thomas.
 - CS Clark adds that one of the solutions to avoiding putting people on the spot about drug abuse was to instead focus more on service providers or have a mix of both.
 - CM Jewell adds on that all therapy has moved online so now it becomes a matter of reaching out to organizations.
 - CM Mapp mentions that he has a contact that is well-connected to different resources throughout the bay area doing substance abuse work. However, making talking to folks directly possible would be best way of interviewing/ surveying.
- Housing COLA will focus on LLS related services with a substance use component. Needs Assessment will focus on substance abuse.

Motion – CM Jewell: Have a service-provider focused COLA.

Second: CM Cabangun seconded.

Motion is passed as a consensus. *See column (1) for reference.*

- For SIP COLA, individual phone calls and online surveys will be the main form of intake. Gift cards have been secured for those surveys.

8. HCPC Virtual Blended vs In-Person Meetings

- CS Molnar relays information to put on hold any in-person meetings and activities for August and September. Same goes for council meetings and wants to put this conversation on hold for time being since Delta variant is causing spikes in cases. Agreed to revisit topic in September.

9. Next Meeting Date & Agenda Items – VOTE

The next Community Engagement Committee meeting is scheduled for Wednesday, September 1st 2021, Zoom.

10. Adjournment

The meeting was adjourned at 3:59 pm by CM Sullivan.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

August 4, 2021

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Orin Allen	A	-									
2.	Ben Cabangun	P	Y									
3.	Thomas Knoble (Gov't Co-Chair)	A	-									
4.	Lee Jewell	P	Y									
5.	Juba Kalamka	LOA	-									
6.	Lily Krutel	A	-									
7.	Derrick Mapp (Co-Chair)	P	Y									
8.	T.J. Lee-Miyaki	LOA	-									
9.	Ney Nascimento	P	Y									
10.	Richard Sullivan (Co-Chair)	P	Y									
12.	Laura Thomas	E	-									

Ayes		5									
Nayes		0									
Abstain		0									
Recusal		0									
Total		5									

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