

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE
Wednesday, February 3, 2021
Zoom Meeting
3:00-4:30 pm

Committee Members Present: Ben Cabangun, Lee Jewell, Lily Krutel, T.J. Lee-Miyaki, Derrick Mapp, Ney Nascimento, Richard Sullivan, Eric Sutter

Council Member Present: Kevin Hutchcroft (Gov't Co-Chair), Thomas Knoble (Gov't Co-Chair)

Committee Members Absent: Orin Allen [A], Juba Kalamka [A], Laura Thomas [A]

Others Present: Shelley Facente (Facente Consulting), Hana Hjord (DPH), Beth Neary (HHS), Stephen Spano (HCAP)

Support Staff Present: Melina Clark, Valarie Etukudo, David Jordan, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:05 pm by CM Cabagun. Everyone introduced themselves and quorum was established.

2. Review/Approve February 3rd 2021 DRAFT Agenda – VOTE

The February 3rd 2021 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve October 7th 2020 DRAFT Minutes – VOTE

The October 7th 2020 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. Co-Chair Election – Vote

- **MOTION: To elect CM Sullivan and CM Mapp as the new Co-Chairs for this committee.**
- **MOTION PASSED: By consensus. See column (1) for breakdown.**

7. ETE Community Outreach, Hana Hjord – VOTE

- Hana and Shelley are requesting guidance on how to approach the council in requesting feedback regarding ETE information and materials that will be used for distribution to community providers. They hope to have feedback from the council directly as well as from the community but through the council. So, the council can provide feedback in support as to how the council and community feel the ETE team is doing with implementation of their plans.
- CS Jordan clarified the mandates for Community Engagement and how this committee can support ETE grantees in the area of the council's community engagement efforts.
- CM Cabangun mentioned that this committee can incorporate opportunities within the Community Engagement activities and projects to obtain responses and feedback from the community regarding ETE content and implementation.

- Beth Neary proposed the idea of a work group for ETE.
- CS Molnar reviewed some of the responsibilities of Community Engagement and Council Affairs and it was decided that Hana and Shelley will attend Council Affairs this month to seek advice regarding parts of their ETE plan.

8. HCAP Report – Stephen Spano

The Committee will receive the monthly update from the HIV Consumer Advocacy Project.

- Clients are seeing reports, notes, prescriptions, etc with names they're unfamiliar with.
 - Stephen is speaking with providers regarding information that is worrisome to the client and suggesting to the service providers to explain to clients how the system works.
- There are clients that are experiencing changes during this time.
 - Stephen has supported client by referring them to Mental Health and Psychosocial support.
- CM Sutter asked if some of the clients' frustrations are related to the shift from in-person services to virtual services during the pandemic.
 - Stephen noted that he does see technological challenges being an impact in the future but he believes at the moment these client challenges he's referring to are more related to uncomfortable life changes without enough support and re-traumatization.

9. Needs Assessment/COLA Targets – VOTE

The Committee will discuss the possible target populations for 2021 Needs Assessment/COLA.

- CM Lee-Miyaki states he thinks mental health may be a good option given the effect the COVID-19 pandemic has had on people.
 - CM Knoble is interested in exploring how COVID-19 and isolation have impacted mental health.
 - CS Jordan states that the council has previously had a mental health target relatively recently but not under these circumstances (COVID-19 pandemic) and it's a good idea to revisit and may be a good idea to identify the circumstance for why we're revisiting this target.
- The committee will revisit this topic in next month's meeting.
- CS Jordan and CS Molnar suggest that although it's not the usual to do broad Needs Assessments, having a broad target can be helpful at this time during the pandemic.

10. Next Meeting Date & Agenda Items – VOTE

The next Community Engagement Committee meeting is scheduled for Wednesday, March 3rd 2021 from 3:00-4:30 pm, Zoom.

11. Adjournment

The meeting was adjourned at 4:32 pm by CM Cabagun.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

February 3, 2021

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Orin Allen	A										
2.	Ben Cabangun	P										
3.	Lee Jewell	P										
4.	Juba Kalamka	A										
5.	Lily Krutel	P										
6.	Derrick Mapp	P										
7.	T.J. Lee-Miyaki	P										
8.	Ney Nascimento	P										
9.	Richard Sullivan	P										
10.	Eric Sutter (Co-Chair)	P										
11.	Laura Thomas	A										

Ayes												
Nays												
Abstain												
Recusal												
Total												

