

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE

Wednesday, April 6th, 2022

Zoom Meeting

3:00-4:30 pm

Committee Members Present: Ben Cabangun, Lee Jewell, Richard Sullivan, Derrick Mapp

Committee Members Absent: Juba Kalamka [LOA], Laura Thomas [E]

Others Present: Stephen Spano, Beth Neary, Thomas Knoble

Support Staff Present: Kira Perez Angeles, Melina Clark, Mark Molnar

Minutes

1. Introductions and Welcome

The meeting was called to order at 3:05 pm by CM Sullivan. Everyone introduced themselves and quorum was established.

2. Review/Approve April 6th 2022 DRAFT Agenda – VOTE

The April 6th 2022 DRAFT Agenda were reviewed and approved by consensus.

3. Review/Approve March 2nd 2022 DRAFT Minutes – VOTE

The March 2nd 2022 DRAFT Minutes was reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. In-Person Meeting Discussion

- The group discussed having in-person meetings or staying virtual. The group decided to stay virtual and revisit the conversation when the group finds necessary.

7. HCAP Report

- Stephen Spano reviewed the HCAP report with the group and explained his new formatting of the report.
 - Spano discussed a particular dental case where the client was told he needed to use his insurance before accessing Ryan White Care funds.
 - Another case involved a client who is a resident in an RCFCI and was told they need to move to a TRCF. The issue is that this client needs a high level of care and are being told to move.
 - CM Jewell suggested tapping into FOG for help with this case.
 - Beth Neary agreed that they are able to help. Spano added that this is an issue that is not uncommon and unfortunately, the RCFCIs are transitional housing and are not meant to be permanent as written. They decided to meet later this month to further discuss some cases.

8. DPH Budget Presentation Discussion – VOTE

- The group discussed the conversation that occurred at last month's meeting.
 - CS Molnar clarified that he talked with CM Blum and there were no reduction of care funds or ETE funds and they are both fully funded.
 - CM Knoble added that since they were caught between the pandemic, they were using funding to address disparities especially those brought about COVID-19.

- The group decided that CM Sullivan would bring this discussion up to the Steering Committee.

9. Needs Assessment Update/COLA Targets

- CS Clark noted that today's goal is to pick a COLA target by the end of the discussion.
 - CS Clark mentioned the linkage center as a possible COLA.
 - CM Jewell encouraged this idea especially since the linkage center has been in the news.
 - CM Sullivan asked what would this COLA look like in terms of would there be people present at the center asking questions?
 - CS Clark answered that usually they reach out to the coordinators and assess whether they have any groups meeting and decide from there.
 - CS Molnar added that most likely the contact person would be CM Harkin and from there gather a focus group. Oftentimes, staff have partners come along such as a council member.
 - CM Sullivan asked about the topic they would ask questions about at the linkage center?
 - CS Clark answers that they try not to decide on a topic right off the bat to avoid coloring in people's answers to any questions.
 - Beth Neary mentioned that CM Blum is also another person to keep in mind if choosing the linkage center.
 - CS Clark added that they don't ask people to disclose their status.

Motion: CM Jewell motioned to have the linkage center as the COLA target.

Second – CM Mapp: CM Mapp seconded the motion.

The motion passed with a consensus from the group.

Motion: CM Knoble motioned to do a COLA with long-term survivors with people self-identifying.

Second – CM Sullivan: CM Sullivan seconded the motion.

The motion passed with a consensus from the group.

- CS Clark begins a discussion of recruitment for the Needs Assessment target. She asks the group if anyone in the group works with any support groups or folks identifying with the trans community.
 - Beth Neary mentioned some groups such as the Women's Center of Excellence at UCSF.
 - CS Molnar suggests reach out to CM Kalamka and CM Cooper. He also suggests flyer in places to recruit people.
- CS Clark moves to discuss methodology for any new ideas.
 - CS Clark explains that flyer has proven to have some obstacles since it is hard to screen people via emails or phone calls.
 - CM Knoble suggests having the people that they are interviewing to also be recruiters.
 - CS Molnar states that unfortunately they cannot do this due to HHS rules.
 - CM Mapp asks if the focus group would include transmen/ other non gender-identified folks experiences?
 - CS Clark explains that the vote for the target group was broad so it is possible. The only worry is that these subpopulations are too small for people to feel comfortable being in a focus group for.
- CS Clark explains her next steps which include reaching out to people and begin recruiting.

10. Next Meeting Date & Agenda Items – VOTE

The next Community Engagement Committee meeting is scheduled for Wednesday, May 4th, 2022 via Zoom.

11. Adjournment

The meeting was adjourned at 4:18 pm by CM Sullivan.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

April 6th, 2022

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Ben Cabangun	P										
2.	Lee Jewell	P										
3.	Juba Kalamka	LOA										
4.	Derrick Mapp (Co-Chair)	P										
5.	Richard Sullivan (Co-Chair)	P										
6.	Laura Thomas	E										

Ayes											
Nayes											
Abstain											
Recusal											
Total											