

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE
Wednesday, February 2nd, 2022
Zoom Meeting
3:00-4:30 pm

Committee Members Present: Ben Cabangun, Lee Jewell, Derrick Mapp, T.J. Lee-Miyaki, Richard Sullivan, Laura Thomas

Committee Members Absent: Juba Kalamka [LOA]

Others Present: Stephen Spano, Beth Neary, Kevin Hutchcroft, Thomas Knoble

Support Staff Present: David Jordan, Melina Clark, Kira Perez Angeles

Minutes

1. Introductions and Welcome

The meeting was called to order at 3:03 pm by CM Sullivan. Everyone introduced themselves and quorum was established.

2. Review/Approve February 2nd 2022 DRAFT Agenda – VOTE

The February 2nd 2022 DRAFT Agenda were reviewed and approved by consensus.

3. Review/Approve January 5th 2022 DRAFT Minutes – VOTE

The January 5th 2022 DRAFT Minutes was reviewed and approved by consensus.

4. Announcements

- CS Clark announced if you are a provider and have not yet filled out the survey, there was an email sent out to please fill that out. If any members need it and can't find it, they can email CS Clark.
- CM Hutchcroft announced that he has been activated to work in the tenderloin.

5. Public Comment

- None.

6. Co-chair Election – VOTE

- CM Sullivan nominated himself and CM Lee-Miyaki seconded the nomination. CM Lee-Miyaki nominated CM Mapp and both nominees were approved by consensus.

7. HCAP Report

- Stephen Spano updated the group that in January he had a number of new intakes and was wrapping stuff up from the end of last year. There are 2 new cases about having clients connected to services. These clients have a very high level of need and there is difficulty getting them supported. Spano is asking for support since he is having trouble keeping this client connected to their regular care. Spano highlights the threat of loss of housing keeps clients under stress.
 - CM Mapp asked a clarifying question in regards to how many clients Spano is discussing?
 - Spano clarifies that he is discussing two different clients. The first client is dealing with lack of support from service providers and the second client is having trouble with the threat of losing housing. For the first client, Spano moved to a virtual session method but the client still had trouble with the same issues they had before when they were having in-person sessions.

8. Needs Assessment Update/COLA Targets

- CS Clark reviewed the community forum that occurred during the full council meeting last week. She discussed the quality of life that was talked about during that meeting. CS Jordan let the group know that the intention is to take the verbal data and data from the survey and put that into a draft presentation to bring back to the group next month. They will have developed findings from the data and they will present any recommendations they find.
- CS Clark began discussing the target for this year's COLA and Needs Assessment.
 - CM Thomas brought up substance use and the linkage center. CM Thomas is open to discussing and molding a conversation surrounding this or the tenderloin and increased policing and the effect that has on folks. She emphasized the racial disparities between overdose deaths.
 - CS Jordan highlighted that a lot of the service providers that they would reach out for that have been contacted for a presentation so it might feel repetitive to do this.
 - CM Sullivan asked whether the group is discussing COLA or Needs Assessment? Are we looking for participants to do something?
 - He highlighted the linkage center which pulls in a lot of different people.
 - CS Clark noted that this is a potential idea worth expanding, but it might be wise to wait until after this presentation happens so they don't duplicate the work that is already being done.
 - Stephen Spano asked about the goal and finding a need that can be solved through the planning council's allocation and prioritization?
 - CS Jordan answers that in the past they have applied money to certain issues as a one-time thing depending on the issue.
 - CS Thomas clarifies that whatever they do a needs assessment on, they want to make sure that they are able to address that. A leading question would be what would the council want to know more about?
 - Beth Neary adds that the Needs Assessment serves as an important function since folks might reach out to people that HRSA hadn't thought to reach out to or gather data that they did not have.
 - CM Lee-Miyaki suggested the need for transportation as a target.
 - CM Jewell notes that if there is any concern brought up around transportation needs?
 - CS Jordan notes that they do have taxi vouchers but they are more for medical appointments.
 - Spano highlights that he has clients who have expressed trouble with transportation, especially their older clients.
 - CM Mapp discussed the need for transportation for older clients before and after procedures. He suggested analyzing neighborhoods rather than communities.
 - CS Clark noted that a lot of clients who are in need of transportation seem to be over 50 and suggested this target group more suitable for a COLA rather than a needs assessment.
 - CS Jordan discussed that they have not done a neighborhood specific Needs Assessment (NA) before because providers in a specific neighborhood has different concerns that are not always our concerns. Oftentimes, these providers are overworked.
- There was no consensus reached as far as the target group, so CS Clark recommended that the group continue this discussion in next month's meeting.
- CS Jordan noted some ideas to be put under COLA as possible target groups.

9. Next Meeting Date & Agenda Items – VOTE

The next Community Engagement Committee meeting is scheduled for Wednesday, March 2nd, 2022 via Zoom.

10. Adjournment

The meeting was adjourned at 4:28 pm by CM Sullivan.

**Community Engagement Committee
HIV Community Planning Council**

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

February 2nd, 2022

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Ben Cabangun	P										
2.	Lee Jewell	P										
3.	Juba Kalamka	LOA										
4.	Derrick Mapp (Co-Chair)	P										
5.	T.J. Lee-Miyaki	P										
6.	Richard Sullivan (Co-Chair)	P										
7.	Laura Thomas	P										

Ayes										
Nays										
Abstain										
Recusal										
Total										

