

HIV Community Planning Council  
COMMUNITY ENGAGEMENT COMMITTEE  
Wednesday, October 5<sup>th</sup>, 2022  
Zoom Meeting  
3:00-4:30 pm

**Committee Members Present:** David Gonzalez, Lee Jewell, Richard Sullivan

**Committee Members Absent:** Juba Kalamka [LOA], Derrick Mapp [A], Laura Thomas [A]

**Others Present:** Stephen Spano, Thomas Knoble

**Support Staff Present:** Kira Perez, David Jordan

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### *Minutes*

**1. Introductions and Welcome**

The meeting was called to order at 3:06 pm by CM Sullivan. Everyone introduced themselves and quorum was not established.

**2. Review/Approve October 5<sup>th</sup> 2022 DRAFT Agenda – VOTE**

The October 5<sup>th</sup> 2022 DRAFT Agenda were reviewed and approved by consensus.

**3. Review/Approve September 7<sup>th</sup> 2022 DRAFT Minutes – VOTE**

The September 7<sup>th</sup> 2022 DRAFT Minutes was reviewed and approved by consensus.

**4. Announcements**

- None.

**5. Public Comment**

- None.

**6. HCAP Report**

- Stephen Spano reviewed the HCAP report with the group. He discussed specific cases in which he describes what he would consider a success for them. A client had a negative experience with a service provider, so steps were taken to retrain the service provider in order to be able to give a more positive experience to clients. The client is no longer seeing this service provider. Spano then described a case that wasn't a success where a client was denied care after being flagged as someone who desperately needed their care. Now the client is at-large and Spano cannot get in contact with them since they are not in contact with their service provider.

**7. Needs Assessment Update/COLA Targets**

- CS Perez updated the group that last month they were able to share some results from the COLA earlier this year that included various anecdotes with the PLWH group. As for the Needs Assessment, they are still dealing with low turnout for participants brought by the pandemic, but are working with a local organization to schedule one last in-person focus group and hope to wrap up by the end of October.
- CS Jordan added that they hope to wrap up at the end of the month to then be able to present both COLA and Needs Assessment findings to the group in November.

**8. Next Meeting Date & Agenda Items – VOTE**

*The next Community Engagement Committee meeting is scheduled for Wednesday, November 2<sup>nd</sup>, 2022.*

**9. Adjournment**

The meeting was adjourned at 3:16 pm by CM Sullivan.

**Community Engagement Committee**

**HIV Community Planning Council**

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

**October 5, 2022**

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	David Gonzalez	P										
2.	Lee Jewell	P										
3.	Juba Kalamka	LOA										
4.	Derrick Mapp (Co-Chair)	A										
5.	Richard Sullivan (Co-Chair)	P										
6.	Laura Thomas	A										

<b>Ayes</b>										
<b>Nayes</b>										
<b>Abstain</b>										
<b>Recusal</b>										
<b>Total</b>										