

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE
Wednesday, May 3rd, 2023
Zoom Meeting
3:00-4:30 pm

Committee Members Present: David Gonzales, Lee Jewell, Richard Sullivan

Committee Members Absent: Juba Kalamk [LOA], Derrick Mapp [E], Laura Thomas [E]

Others Present: Maria Lacayo, Stephen Spano

Support Staff Present: David Crown, Kira Perez

Minutes

1. Introductions and Welcome

The meeting was called to order at 3:01 pm by CM Sullivan. Everyone introduced themselves and quorum was established.

2. Review/Approve May 3rd 2023 DRAFT Agenda – VOTE

The May 3rd 2023 DRAFT Agenda were reviewed and approved by consensus.

3. Review/Approve April 5th 2023 DRAFT Minutes – VOTE

The April 5th 2023 DRAFT Minutes was reviewed and approved by consensus.

4. Announcements

- CS Perez reminds the group to fill out the surveys from the last FC meeting.

5. Public Comment

- None.

6. HCAP Report –Stephen Spano

- Stephen Spano reviews a client case where a client who is quadriplegic is a resident of a nursing facility. The client was looking to file a grievance about quality of care at the facility. HCAP met with the client and the client's family. An internal grievance was filed on behalf of the client. The facility referred this grievance to the city's attorney's office. With that, HCAP is no longer in contact with client. HCAP must communicate with the city's attorney exclusively.
- Spano reviews a client's case who was seeking support as their point of contact switched at their service provider. Mediation between service provider and client was facilitated by HCAP and a warm handoff was established
- A client came to HCAP who is deaf and needs an interrupter for important medical visits. The clinic makes the request on behalf of the client, however the clinic is not requesting in a timely manner, resulting in anxiety in client or no interpreter at all. HCAP was informed of the process of getting an interpreter available and relayed that to the client. There is differentiation of scheduling time from the clinic and what is needed from the external interpreter service. HCAP will continue to support client as needed.
 - CM Sullivan asks if the quadriplegic client was the same as what was discussed in a previous meeting. And asks for clarification of current communication with the client and Spano.
 - Spano answers that it is a different client.

7. Needs Assessment/ COLA Update

- CS Perez reminds the group of the current Needs Assessment, Latino/a/x living with HIV, and lets the group know that staff will be working with Spano on the next COLA target for folks affected by eviction.
- Spano asks whether the target folks facing, at risk of, or currently experiencing eviction.
 - CS Perez answers it can be generalized.
- CM Gonzales asks how possible it would be gather measurable data on this target.
- Spano answers that with the eviction process being acute, it will be difficult to ask folks for their time. Spano comes up with a plan to combine potential referrals, or moving them towards a resource at the same time as getting the COLA done.
- CM Jewell asks if we will have enough people to participate.
- Spano offers to use a more general term to encompass folks that have or are facing eviction.

8. Trans Needs Assessment Recommendations

- This agenda item is to be moved to next month’s agenda.

9. Next Meeting Date & Agenda Items – VOTE

The Community Engagement Committee members will discuss when the next meeting will be scheduled. Next meeting will be Wednesday June 7th, 2023.

10. Adjournment

Meeting was adjournment at 3:31 PM by CM Sullivan.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

May 3, 2023

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	David Gonzalez	P										
2.	Lee Jewell	P										
3.	Juba Kalamka	LOA										
4.	Derrick Mapp (Co-Chair)	E										
5.	Richard Sullivan (Co-Chair)	P										
6.	Laura Thomas	E										

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Ayes										
Nayes										
Abstain										
Recusal										
Total										