

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE

Wednesday, July 2nd, 2025

Zoom Meeting

3:00-4:30 pm

Committee Members Present: Lee Jewell, Thomas Knoble, T.J. Lee-Miyaki, Richard Sullivan, Laura Thomas

Committee Members Absent: Franco Chevalier [A], Jesus Guillen [A], Reina Hernandez [A], Derrick Mapp [E], Charles Siron [E]

Others Present: Stephen Spano

Support Staff Present: Kira Perez, Kat Tajgeer

Minutes

1. Introductions and Welcome

The meeting was called to order at 3:03 pm by CM Sullivan. Everyone introduced themselves and quorum was established.

2. Review/Approve July 2nd, 2025 DRAFT Agenda – VOTE

The July 2nd, 2025 DRAFT Agenda was reviewed and approved.

3. Review/Approve June 4th, 2025 DRAFT Minutes – VOTE

The June 4th, 2025 DRAFT Minutes were reviewed and approved.

4. Announcements

- None.

5. Public Comment

- None.

6. HCAP Report

- Stephen Spano shares this month's HCAP report and highlights cases of note. The first case he highlights is one in which a client is divorced from their spouse and not in communication, yet their health insurance is still connected. The client has been denied services at multiple clinics because their insurance is still connected to an out-of-network provider. The client is experiencing health issues and is unable to get connected to a primary care provider. This client is also in need of dental services that they're not currently able to obtain due to having made involuntary movements the last time they saw their dental service provider. The client needs a higher level of care, but that can't be supported without the appropriate referrals. Spano speaks to the difficulty in obtaining the care needed while navigating the insurance issues the client is facing. Spano highlights another case in which a client was exiting a medically assisted detox program and thought that they would be referred to or graduated to a longer-term Residential Substance Use program, but instead was discharged into homelessness. Spano highlights another case in which a client is seeking dental services for oral surgery and is unable to be seen until September. They note this case has been ongoing and has been delayed multiple times while the client continues to experience pain and reoccurring infections requiring antibiotics. The client remains scared about the infection spreading dangerously. Spano highlights a client success in which a client was being discharged from the hospital and was discharged so abruptly that the nursing staff forgot to take the client's IV out. The client was then asked to return to the hospital to have it removed. The client filed their own grievance, but the hospital misstated her experience and did not adequately address their concerns. Spano redrafted the grievance and the service provider responded with corrections to the client's satisfaction.

- CM Jewell asks if Spano knows why there has been an uptick in new clients?
 - ❖ Spano says they do not know.
- CM Lee-Miyaki asks if the client getting divorced was trying to get unconnected to their ex-spouse's healthcare and, if so, if he has a divorce decree can't he do that on his own?
 - ❖ Spano speaks to a few of the complications the client is facing that are impacting the client's ability to navigate the situation—multiple disabilities, a lack of connection to care and case management support, no communication with the ex-spouse. Spano is working through it to the best of her ability
- CM Thomas says she's extremely frustrated on behalf of the person who went through detox and then didn't get referred to follow up treatment. She highlights that the Health Department keeps saying they're doing a lot of work to get people into treatment and services, but people are still falling through the cracks.
 - ❖ Spano says they are equally frustrated. He discusses a statistic around the number of people who were discharged from substance use facilities were discharged into homelessness.
 - CM Thomas says that the number has improved and they have done a better job of not discharging people back to homelessness, but the City doesn't have enough housing for folks.
 - i. CM Knoble suggests putting in a request to have a presentation to the Full Council about these improvements.

7. Needs Assessment/COLA Update

- CS Perez provides a Needs Assessment update, noting that outreach is still underway and there have been 26 interviews completed so far. She would like to conduct more interviews and is hopeful that the Needs Assessment will be completed and presented at the Full Council meeting in August.
- CS Perez shares an update on the COLA, noting that they have been working for over a year on the Youth target to no avail. She suggests it's time to select a new target population and asks Council Members for suggestions.
 - CM Knoble suggests undocumented folks or transgender folks as target populations. They said with regards to both of these populations, they have heard that folks aren't showing up for services anymore.
 - CM Sullivan suggests similar demographics to CM Knoble, but highlights difficulties around obtaining such information in the current climate.
 - CM Thomas adds we should not be asking folks about their documentation status or collecting any information on their status, which makes it a challenge to get that information. She implores folks to think creatively about how this information could be obtained.
 - CM Sullivan asks if the COLA could be built around asking service providers these questions, which might help mitigate safety concerns around compiling individual participant's information.
 - CS Perez echoes that this is an important population to look at but wants to highlight that there might be a lack of in-person participation.
 - ❖ CM Lee-Miyaki says a way around this could be doing Zoom interviews and utilizing service providers to disseminate the information to participants.
 - CM Knoble echoes obtaining secondhand or anonymous information.

8. Next Meeting Date & Agenda Items – VOTE

The next Community Engagement Committee meeting will be scheduled for August 6th, 2025 via Zoom.

9. Adjournment

Meeting was adjourned at 3:40 pm by CM Sullivan.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

July 2nd, 2025

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Franco Chevalier (Co-Chair)	A	-	-								
2.	Jesus Guillen	A	-	-								
3.	Reina Hernandez	A										
4.	Lee Jewell	P	Y	Y								
5.	Thomas Knoble	P	A	A								
6.	T.J. Lee-Miyaki	P	Y	Y								
7.	Derrick Mapp	E	-	-								
8.	Charles Siron	E	-	-								
9.	Richard Sullivan (Co-Chair)	P	Y	Y								
10.	Laura Thomas	P	Y	Y								

Ayes		4	4									
Nayes		-	-									
Abstain		-	-									
Recusal		-	-									
Total	5	4	4									