

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE
Wednesday, May 7th, 2025
Zoom Meeting
3:00-4:30 pm

Committee Members Present: Lee Jewell, Derrick Mapp, Richard Sullivan

Committee Members Absent: Franco Chevalier [E], Jesus Guillen [A], Reina Hernandez [LOA], Juba Kalamka [A], Thomas Knoble [A], T.J. Lee-Miyaki [A], Charles Siron [E], Laura Thomas [A]

Others Present: Stephen Spano

Support Staff Present: Kira Perez, Kat Tajgeer

Minutes

1. Introductions and Welcome

The meeting was called to order at 3:06 pm by CM Sullivan. Everyone introduced themselves and quorum was not established.

2. Review/Approve May 7th, 2025 DRAFT Agenda – VOTE

Due to lack of quorum, the May 7th, 2025 DRAFT Agenda will be reviewed and approved at the next meeting.

3. Review/Approve April 2nd, 2025 DRAFT Minutes – VOTE

Due to lack of quorum, the April 2nd, 2025 DRAFT Minutes will be reviewed and approved at the next meeting.

4. Announcements

- None.

5. Public Comment

- None.

6. HCAP Report

- Stephen Spano shares this month's HCAP report and highlights several cases. The first case they highlight is one in which a client was a resident of a Residential Substance Use Facility and there were changes to the building entry procedures, including not being allowed to bring outside food into the facility. The client is diabetic and the new building procedures prohibited the client from being able to adequately accommodate their dietary needs. The client wanted to raise the concerns to benefit future clients. Spano highlights another case in which a client was attempting to access support services and was provided with notes from the service provider regarding a prior incident that occurred. The client stated that these notes prevented them from accessing services. Spano notes that this client really wanted the provider to be aware of the impacts that these notes can have on clients.
 - CM Sullivan asks if Spano is able to disclose the name of the service provider?
 - ❖ Spano says she is unable to disclose the information, but that DPH does get a report with the names of the service providers.
 - CM Mapp adds that this is frustrating to hear as a service provider. He asks if the Human Rights Commission would be the right place to file complaints?
 - i. Spano speaks to the grievance and escalation process with the Human Rights Commission.

7. Needs Assessment/COLA Update

- CS Perez notes there is no COLA update at this time as there has been a lack of response to outreach efforts.
- CS Perez adds that outreach has begun for the Needs Assessment and participants have started to reach out.
 - CM Sullivan asks if outreach has been done at Mercy Housing?
 - ❖ CS Tajgeer confirms that she has reached out to folks at 55 Laguna who said they would post the flyer on community boards.

8. Next Meeting Date & Agenda Items – VOTE

The next Community Engagement Committee meeting will be scheduled for June 4th, 2025 via Zoom.

9. Adjournment

Meeting was adjourned at 3:32 pm by CM Sullivan.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

May 7th, 2025

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Franco Chevalier (Co-Chair)	E										
2.	Jesus Guillen	A										
3.	Reina Hernandez	LOA										
4.	Lee Jewell	P										
5.	Juba Kalamka	A										
6.	Thomas Knoble	A										
7.	T.J. Lee-Miyaki	A										
8.	Derrick Mapp	P										
9.	Charles Siron	E										
10.	Richard Sullivan (Co-Chair)	P										
11.	Laura Thomas	A										

Ayes

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Nayes									
Abstain									
Recusal									
Total	3								