

HIV Community Planning Council  
COMMUNITY ENGAGEMENT COMMITTEE

Wednesday, June 3<sup>rd</sup>, 2026

Zoom Meeting

3:00-4:00 pm

**Committee Members Present:** Erwin Barrios, Lee Jewell, T. J. Lee-Miyaki, Derrick Mapp, Andre Robertson, Richard Sullivan

**Committee Members Absent:** Franco Chevalier [LOA], Jesus Guillen [A], Thomas Knoble [A], Charles Siron [E], Laura Thomas [A]

**Others Present:** Beth Neary, Stephen Spano

**Support Staff Present:** Kira Perez, Kat Téllez

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### *Minutes*

#### 1. Introductions and Welcome

The meeting was called to order at 3:02 pm by CM Mapp. Everyone introduced themselves and quorum was established.

#### 2. Review/Approve June 3<sup>rd</sup>, 2026 DRAFT Agenda – VOTE

The June 3<sup>rd</sup>, 2026 DRAFT Agenda was reviewed and approved by consensus.

#### 3. Review/Approve May 6<sup>th</sup>, 2026 DRAFT Minutes – VOTE

The May 6<sup>th</sup>, 2026 DRAFT Minutes were reviewed and approved by consensus.

#### 4. Announcements

- Beth Neary announced that it is budget season, and the mayor announced the budget two days ago. She said it will move into the Board of Supervisors phase shortly and that this is the time where comments are accepted.
- CM Lee-Miyaki shared a few of the upcoming HIV Advocacy Network's (HAN) events and advocacy meetings scheduled with supervisors.

#### 5. Public Comment

- None.

#### 6. Carry Forward Allocation – VOTE

- CS Perez shared the Carry Forward Allocation presentation and reviewed the HRSA service categories that HIV Health Services (HHS) is recommending the Carry Forward funds are used for:
  - Emergency Financial Assistance – \$120,000
  - Food Bank/Home Delivered Meals – \$207,593
  - Mental Health, Trainings – \$49,302
  - Other Professional Services, Legal Stipends – \$20,000
- CS Perez reviewed a brief overview of the annual Carry Forward Funding process, noting that they are unspent Ryan White Part A (RWPA) funds that community-based organizations (CBO) didn't spend down before the end of the contract year. The remaining funds must be used for projects that can be completed before the end of the contract year.
- Beth Neary added some framing to the recommendation, adding that HHS prepares the proposal, but that it is the Council's job to determine how the Carry Forward funds are spent.

**Motion:** CM Lee-Miyaki motions to approve the 396,895 SF EMA RWPA and RWPA/MAI Carry Forward on the following service categories: Emergency Financial Assistance (\$120,000), Food Bank/Home Delivered Meals (\$207,593), Mental Health (\$49,302) and Legal Services (\$20,000).

**Second:** CM Jewell seconded this motion.

*Motion passed through a roll call vote, refer to column (1).*

## **7. HCAP Report**

- Stephen Spano shared the HCAP report and reviewed pertinent cases. The first case they highlighted is one involving a client who had been terminated from dental services. The client requested to be sedated for a procedure, which was denied, and then had requested a service to be performed in a particular manner, which the dental provider was unable to do. The client's case manager tried to try to get the client back in but was unsuccessful in doing so. HCAP was able to connect the client to another service provider for treatment.
- Spano highlighted a second case that involved a client that had a complex legal issue, which impacted their income, housing, and health. The client lives on a very low income and manages multiple disabilities. Spano highlighted the ways in which HCAP was able to link this client to multiple services.
- Spano highlighted success with a client who has a cluttering disorder and who had used HCAP for support with this in the past. The client had been connected to a mental health resource to help with the cluttering disorder, but those had been stopped due to employee turnover. HCAP was able to get the client reconnected with that resource and was able to request a reasonable accommodation from the housing provider to purchase a tablet the client could use to attend those support groups.
  - CM Mapp thanked Spano for the work they do to support clients and providers.

## **8. Reunion Project Results**

- CM Mapp provided a report back on “We Are Here: Honoring Every Voice, Every Journey” and the Reunion Project results. The event was held in February at the San Francisco AIDS Foundation, and they had roughly 80-120 folks attend. They did get pre and post responses from around 25 participants—16 were community members, 2 were service providers, 3 were both community members and service providers, and one was an ally. Evaluators were asked to identify objectives, and the feedback essentially was identifying services available to support the health and wellbeing of the long-term survivor community and strengthening the connection between the community and services that support their health and wellbeing was big on people's minds. Respondents reported a 19% increase in their ability to identify services that support their health and wellbeing. 88% of respondents said they felt confident in identifying services in their community. CM Mapp shared more details about the various panels offered and how they were received.
  - Beth Neary thanked CM Mapp for sharing the report back.

## **9. COLA Target – VOTE**

- CS Perez shared that CM Blum had suggested folks 45 years or younger for the new COLA target. She opened the floor for committee members to discuss.
  - CM Mapp asked if this would be an inclusive age group, like 20-45?
    - ❖ CS Perez said she unfortunately does not know as CM Blum is not present, but that she was told 45 years and younger.
  - Beth Neary added that it might make sense to make the age range 18-45 to also capture transitional aged youth.
  - CM Jewell asks when the last time a COLA was done on this target and says he does want to hear from CM Blum why he chose this target population.
  - CM Mapp suggests maybe not making the age range 18-45 as that could be quite broad, and the needs of the different ages might vary dramatically. He asks the group if they would be comfortable moving forward with agreeing to an age range.
    - ❖ CM Jewell would like to keep this on the agenda until we are able to hear from CM Blum about his suggested COLA target.

## **10. Needs Assessment Update**

- CS Perez shares the Needs Assessment survey tool and asks the Committee to weigh in on the questions or make additions.

- CM Lee-Miyaki suggests adding a question about location at time of diagnosis, i.e. SF or somewhere else.
  - ❖ CS Perez says this is a good idea.
- Beth Neary suggests changing the monthly income caps to align with Ryan White program thresholds.
- Beth Neary suggests a question about where participants get the majority of their info on where to access HIV health services and agencies. She also suggested adding a question about whether folks are staying home more or opting to have medical appointments via telehealth instead of going into the doctor.
  - ❖ CM Lee-Miyaki suggests if they have opted to stay home rather than attend in-person medical appointments.
- CM Robertson suggests asking folks if they are concerned about accessing care and, if so, what are those concerns?
- CM Neary suggests adding a question if folks are concerned about losing Medi-Cal.

**11. Next Meeting Date & Agenda Items – VOTE**

*The next Community Engagement Committee meeting will be scheduled for July 1<sup>st</sup>, 2026 via Zoom.*

**12. Adjournment**

Meeting was adjourned at 4:15pm by CM Mapp.

**Community Engagement Committee**

**HIV Community Planning Council**

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

**June 3, 2026**

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Erwin Barrios	P	Y										
2.	Franco Chevalier	LOA	-										
3.	Jesus Guillen	A											
4.	Lee Jewell (Co-Chair)	P	Y										
5.	Thomas Knoble	A	-										
6.	T. J. Lee-Miyaki	P	Y										
7.	Derrick Mapp (Co-Chair)	P	Y										
8.	Charles Siron	E	-										
9.	Richard Sullivan	P	Y										
10.	Laura Thomas	A	-										
11.	Andre Robertson	P											

<b>Ayes</b>	5									
<b>Nays</b>	0									
<b>Abstain</b>	0									
<b>Recusal</b>	0									
<b>Total</b>	6	5								