HIV Community Planning Council

COMMUNITY ENGAGEMENT COMMITTEE

Wednesday, October 7th, 2026

Zoom Meeting

3:00-4:00 pm

Committee Members Present: Erwin Barrios, Jesse Brooks, Lee Jewell, Thomas Knoble, T. J. Lee-Miyaki, Andre Robertson, Richard Sullivan, Laura Thomas

Committee Members Absent: Derrick Mapp [E], Charles Siron [E]

Other Council Members Present: None

Others Present: Natalie Basha

Support Staff Present: Mark Molnar, Kira Perez, Kat Téllez

Minutes

1. **Introductions and Welcome**
   The meeting was called to order at 3:02 pm by CM Jewell. Everyone introduced themselves and quorum was established.
2. **Review/Approve October 7th, 2026 DRAFT Agenda – VOTE**
   The October 7th, 2026 DRAFT Agenda was reviewed and approved by consensus.
3. **Review/Approve September 2nd, 2026 DRAFT Minutes – VOTE**
   The September 2nd, 2026 DRAFT Minutes were reviewed and approved by consensus.
4. **Announcements**
   - None.
5. **Public Comment**
   - None.
6. **HCAP Report**
   - Stephen Spano noted that the HCAP report is showing that there are currently no closed cases, which Spano noted is not accurate. The report is incorrectly pulling information from the database, and they are working on rectifying the issue.
   - Stephen Spano shared the HCAP report and noted this is the combined report for August and September. The first case Spano highlighted is one involving a client at a residential substance use facility who is feeling insecure in their housing due to recent changes in leadership, case management, and the potential of the housing program being removed. HCAP has reached out to the service provider but has not heard back, they will keep the Committee posted on this case. Spano highlighted another case regarding a client in a supportive housing facility that only houses people living with HIV and AIDS (PLWHA). The building had a longstanding practice of accepting and tracking mail and packages on behalf of clients, but there had been recent policy changes that impacted this policy. Spano spoke to the ways in which these impacts residents, including not being able to get timely delivery of their medication, or inability to store medications properly. Spano noted they helped with a similar issue in 2020. HCAP was able to connect with the service provider and the property management company, and they indicated there would be a 60-day pause in implementing new policies, which provided temporary relief for the client. HCAP remains available to support. The last case Spano highlighted was one regarding a client with multiple disabilities, including dementia, and are experiencing an increase in legal issues. The client needs a higher level of care than their current housing provides, and HCAP is working with the client's medical providers to try to facilitate that referral.

- CM Robertson asked if the client needing higher support level housing works with in-home supportive services (IHSS) or if Adult Protective Services (APS) has been called?
  - ❖ Spano confirmed APS has been called and then explained the challenges with IHSS and this client's situation.
- CM Lee-Miyaki asked if Spano has any ideas on how the Committee or HCPC can advocate for better support?
  - ❖ Spano said they have been advocating for home health and more in-home nursing support. If facilities aren't going to be able to provide the support folks need, then home health would need to be better funded to fill the gaps.

7. COLA/Needs Assessment Update

- CS Perez shared a Needs Assessment update, noting that council staff are continuing to outreach and they have had a total of 16 participants, with a goal of reaching 30 participants.
  - CM Jewell asked if council staff need any help from Committee members to do outreach?
- CS Molnar added that next year they will be conducting a comprehensive Needs Assessment, which hasn't been done for 15 years.

8. Next Meeting Date & Agenda Items – VOTE

The next Community Engagement Committee meeting will be scheduled for November 4th, 2026 via Zoom.

9. Adjournment

Meeting was adjourned at 3:30 pm by CM Jewell.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y=**Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

October 7, 2026		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1.	Erwin Barrios	P										
2.	Jesse Brooks	P										
3.	Lee Jewell (Co-Chair)	P										
4.	Thomas Knoble	P										
5.	T. J. Lee-Miyaki	P										
6.	Derrick Mapp (Co-Chair)	E										
7.	Andre Robertson	P										
8.	Charles Siron	E										
9.	Richard Sullivan	P										
10.	Laura Thomas	P										

Ayes											
Nayes											
Abstain											
Recusal											
Total	8										