

## HIV Community Planning Council

### FULL COUNCIL MEETING

June 24<sup>th</sup>, 2024

25 Van Ness Ave Room 610

4:00-6:30 pm

**HIV Community Planning Council Members Present:** Chuck Adams, Bill Blum, Franco Chevalier, Ed Chitty, Zachary Davenport, Pedro Felix, Elyse Griffin, Jesus Guillen, Reina Hernandez, Ron Hernandez, Chris Kent, Nga Le, Helen Lin, Derrick Mapp, John Paul Soto, Charles Siron, Richard Sullivan, Laura Thomas, Manuel Vasquez

**HIV Community Planning Council Members Absent:** Robert Arnold [E], Cesar Cadabes [E], Elaine Flores [E], Matt Geltmaker [E], Lee Jewell [E], Juba Kalamka [A], Thomas Knoble [E], T.J. Lee-Miyaki [E], Irma Parada [E], Gwen Smith [LOA]

**Others Present:** Roger Al-Chaikh, Anna Branzuela, Nitiya Brooks, Alberto Cortez, Nicole Gracey, Paul Hepfer, Molly Herzig, Tracey Packer, Cross Richard

**DPH Staff Present:** Maria Lacayo

**Support Staff Present:** Mark Molnar, Kat Tajgeer

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### *Minutes*

#### **1. Call Meeting to Order and Roll Call. Introduction of Public. Co-Chair Welcome.**

The meeting was called to order at 4:06 pm by CM Davenport. Roll Call was called, everyone introduced themselves and quorum was established.

#### **2. Review and Approve June 24<sup>th</sup>, 2024, DRAFT Agenda – VOTE**

The June 24<sup>th</sup> DRAFT Agenda was reviewed and approved by consensus.

#### **3. Review and Approve May 20<sup>th</sup>, 2024, DRAFT Minutes – VOTE**

The May 20<sup>th</sup> DRAFT Minutes were reviewed and approved by consensus.

#### **4. Announcements**

- CM Thomas provides an update on the State budget and the ADAP rebate fund.
- CM Soto announced that CPG had their 3-day meeting earlier this month. He is a member at large, and is finishing his last two years as community co-chair.
- CM Le provides an update on Marin County. They plan on releasing a Request for Proposal (RFP) beginning July 1<sup>st</sup>, 2024. Marin County held a community forum in April, where they had about 30 folks in attendance and they were able to gather community feedback.

#### **5. Public Comment**

- Cross Richard introduces himself and Nitiya Brooks. He mentions they are with Gilead and want to offer support however they can.

#### **6. Staff Announcements**

- CS Tajgeer reminds members of the public to please be sure to sign-in when they attend meetings.
- CS Molnar announces that Guilherme Sttellet has resigned from the Council.
- CS Molnar asks the group to sign the Confidentiality Agreement that was distributed. He notes the Confidentiality Agreement is mandated by HRSA.

#### **7. General Updates**

- CAEAR Coalition – CM Jewell
  - House appropriators have advanced six of the 12 fiscal year 2025 (FY2025) subcommittee spending bills after approving topline spending levels on May 23. Democrats criticized the proposals for being below the negotiated statutory spending caps. The proposed House

Appropriations Committee (HAC) bills would cut the Labor, Health and Human Services, and Education, and Related Agencies (LHHS) budget by 11%. The Senate is unlikely to approve cuts exceeding these caps. The HAC aims to pass FY2025 spending bills by the August recess, with the LHHS subcommittee markup on June 27 and a full committee markup on July 10. The finalization of the bills is targeted for the week of July 29.

- HHS – CM Blum
  - CM Blum provides an update that HHS has received Notification of Award for Ryan White Part A (RWPA) in the amount of \$14,985,007 for FY24/25. This is a decrease of \$228,370 decrease from FY23/24.
  - CM Blum notes Facente Consulting is working on a tracking and reporting tool for SFDPH to use for the Blueprint.
  - CM Blum announces that the National Ryan White conference is August 20<sup>th</sup> – August 23<sup>rd</sup>, 2024. All Council Members can virtually attend sessions or the entire conference. HCPC registrants will need to enter the SF EMA RWPA grant number when registering.
- CHEP & CPG – CM Knoble
  - There were no CHEP & CPG updates this month.
- SOA – CM Kent
  - CM Kent highlights the staff spotlights in the OA Voice. He notes the State Office of AIDS staff marched in Sacramento Pride.
  - CM Kent notes the HCC go-live date has been postponed.
    - ❖ CM Le asked if there's an updated HCC go-live date?
      - CM Kent says he doesn't have a specific date, but they're hoping to launch in a couple of months.
- ETE Update – CM Sullivan
  - CM Sullivan updates the group that they are collaborating with Facente Consulting on the 2025 Spring Summit, which will focus on workforce retention. The meetings recently have focused on folks being interviewed and will be doing interviews over the next few months.
- ADAP Update – Nikki Gracey
  - There were no ADAP updates this month.

## **8. Food – Paul Hepfer**

- Paul Hepfer provides an overview of Project Open Hand's (POH) services, mission, and history. POH began by providing nutritious meals to people with AIDS and has since expanded to serve individuals with various health conditions. The timeline of POH's growth is covered, along with future plans, including creating a Client-Centered Nutrition Home model driven by client needs and scientific evidence. The presentation also discusses the demographics of POH clients and addresses issues of food and nutrition insecurity, highlighting the importance of "Food is Medicine" interventions, especially for older adults with chronic health conditions.
  - CM Guillen thanks Hepfer for recognizing HIV long-term survivors. He asks if POH has ever worked with harm reduction groups.
    - ❖ Hepfer says he has thought about it and there's some early research about food's role in recovery. He would like to be involved in future pilots with PWUD and who could use medically tailored nutrition.
  - CM Sullivan thanks POH for their work and spoke to how nutrition played an integral role in his recovery.
  - CM Vasquez asks for the percentage breakdown of the counties they serve.
    - ❖ Hepfer says Contra Costa County is a small percentage, about 5%. San Francisco County is about 70-75%.

- CM Chevalier asks about wellness and referring patients. 1) Is it based on severity or diagnosis? 2) What is the turnaround time for clients to be served?
  - ❖ Hepfer says 1) in terms of severity, the provider needs to believe that you're compromised in some way. He said the referral process for CalAIM is the referral needs to be placed by the provider to the health plan and the referral is then sent to POH. 2) The turnaround time is typically 3 days to get food to clients.
- CM Thomas asks if the CalAIM reimbursement is sufficient.
  - ❖ Hepfer says it's dependent on the county. In Contra Costa County, it's not sufficient. In Alameda County, it's decent. In SF County, it is sufficient. He said the direct cost to buy raw food is sufficient, but MediCal doesn't cover the infrastructure associated with it.
- CM Lin notes she's been referring patients to POH, and asks if the HIV program is distinct from the medically-tailored meals.
  - ❖ Hepfer says PLWH get the same meals as the medically-tailored folks, and their clients with HIV get more and a higher level of service because they are not discharged after 12 weeks.
- CM Blum asks for more information on what CalAIM specifically funds and wants more information on volunteer opportunities.
  - ❖ Hepfer says CalAIM covers various service categories such as home modifications, home health, hospice, medically tailored meals and groceries, enhanced care management. Hepfer says volunteer opportunities can be found on the POH website.

## 9. Break

### 10. Getting to Zero Representation from the HCPC – VOTE

- CS Molnar notes the Council no longer has Getting to Zero (GTZ) representation due to Paul Harkin leaving. He opens the floor to nominate a Council Member to be part of the GTZ Steering Committee.

**Motion:** CM Ron Hernandez motions to nominate CM Reina Hernandez for the GTZ Steering Committee, CM Reina Hernandez accepts the nomination.

**Second:** CM Chitty seconds this motion.

*Motion passes through consensus, refer to column (3).*

**Motion:** CM Reina Hernandez motions to nominate CM Chevalier as an alternate for the GTZ Steering Committee, CM Chevalier accepts the nomination.

**Second:** CM Griffin seconds this nomination.

*Motion passes through consensus, refer to column (4).*

### 11. CQI/Quality Assurance – John Aynsley

- John Aynsley provides the Clinical Quality Improvement (CQI) Program report. He reviews the purpose, goals, and activities of the CQI and quality assurance process. Aynsley highlights that the CQI program works to assess, plan, and improve HIV services in San Francisco. The goal is to analyze key HRSA quality indicators, utilize data to improve health outcomes, report out to Federal, State, and Planning bodies, and to use the data for individual program performance valuation. Aynsley reviews how EPIC and ARIES are used to extract data. The CQI's activities include continuous data collection improvements, and improving viral load suppression in all clients. Aynsley notes that since 2020 they have been focusing on increasing viral load suppression in the Black/African American community, and since 2022, have also increased their focus in increasing viral suppression for folks experiencing homelessness. Aynsley discusses the CQI performance measures including retention in care, ART prescriptions, and viral suppression.

- CM Griffin says when discussing ARIES and EPIC communication issues, there was some concern about the retention care numbers and asks if it's because the systems are no longer communicating?
  - ❖ Aynsley notes that they hired data entry folks to manually enter the data. He notes the issue with the retention data is that it's harder to extract the data out than it is to input it.

**12. Standards of Care Update – VOTE**

- Robert Whirry provides updates on the Ryan White Standards of Care (SOC), which outline service parameters for each service category. He provides a brief overview of why and how the updates to the SOC are happening. Whirry reviews the updated SOC for Hospice, Food Bank/Home Delivered Meals, Mental Health, Emergency Financial Assistance, Outreach, and Outpatient/Ambulatory Health Services.
- CS Molnar notes there is a motion on the floor from the Steering Committee to accept all SOC as a slate.
  - CM Reina Hernandez notes that for the Outpatient/Ambulatory Services SOC, that non-urgent appointment requests should be done within 60 days. They note they commonly see this being fulfilled within 30 days and they ask what informed the 60-day timeline.
    - ❖ Whirry notes the 60-day timeline is what is in the State's standard. He said he can run the 30-day timeline by the providers and nurses that gave input in the SOC. Whirry will report back on the timeline.

**Motion:** CM Reina Hernandez moves to amend the motion on the floor so that the Standards of Care are approved with a report back from Robert Whirry.

**Second:** CM Siron seconds this motion.

*Motion passes through consensus, refer to column (5).*

**13. Next Meeting Date & Adjournment**

*The next meeting is scheduled for Monday, July 22<sup>nd</sup>, 4:00 – 6:30 pm at 25 Van Ness, 6<sup>th</sup> floor conference room.*

*Meeting was adjourned at 6:09 PM by CM Davenport.*

**Full Council Meeting**

**HIV Community Planning Council**

Roll Call: **P**=Present; **A**=absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

<b>Date: June 24, 2024</b>	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Chuck Adams	P	Y	Y	Y	Y	Y					
Robert Arnold	E	-	-	-	-	-					
Bill Blum	P										
Cesar Cadabes	E	-	-	-	-	-					
Franco Chevalier	P	Y	Y	Y	Y	Y					
Ed Chitty	P	Y	Y	Y	Y	Y					

Zachary Davenport	P	Y	Y	Y	Y	Y					
Pedro Felix	P	Y	Y	Y	Y	Y					
Elaine Flores	E	-	-	-	-	-					
Matt Geltmaker	E	-	-	-	-	-					
Elyse Griffin	P	Y	Y	Y	Y	Y					
Jesus Guillen	P	Y	Y	Y	Y	Y					
Reina Hernandez	P	Y	Y	Y	Y	Y					
Ron Hernandez	P	Y	Y	Y	Y	Y					
Lee Jewell	E	-	-	-	-	-					
Juba Kalamka	E	-	-	-	-	-					
Chris Kent	P	Y	Y	Y	Y	Y					
Thomas Knoble (Co-Chair)	E	-	-	-	-	-					
Nga Le	P	Y	Y	Y	Y	Y					
T.J. Lee-Miyaki	E	-	-	-	-	-					
Helen Lin	P	Y	Y	Y	Y	Y					
Derrick Mapp	P	Y	Y	Y	Y	Y					
Irma Parada	E	-	-	-	-	-					
John Paul Soto	P	Y	Y	Y	Y	Y					
Charles Siron	P	Y	Y	Y	Y	Y					
Gwen Smith	LOA	-	-	-	-	-					
Richard Sullivan	P	Y	Y	Y	Y	Y					
Laura Thomas	P	Y	Y	Y	Y	Y					
Manuel Vasquez	P	Y	Y	Y	Y	Y					

Ayes		19	19	19	19	19					
Nayes		0	0	0	0	0					

Abstain		0	0	0	0	0					
Recusal		0	0	0	0	0					
Total		19	19	19	19	19					

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