

**HIV Services (HHS) Director's Report  
HIV Community Planning Council Meeting  
November 25, 2024**



**SF DPH Staffing Updates**

**Maria Lacayo** has promoted to a **Program Manager** (Health Program Coordinator III) with the **SF DPH Contract Development and Technical Assistance (CDTA) Unit** effective 12/6/24.

**Aman Lail** will become the **Administrative Officer for Ambulatory Services** for **San Francisco Health Network** replacing **Dr Albert Yu, Director of Ambulatory Care**, effective December 6, 2024.

**Tangerine Brigham** will become the **Deputy Director of San Francisco Health Network** replacing **Baljeet Singha** effective December 6, 2024.

**HHS Administrative Updates**

**HHS received HRSA/HAB RWPA Site Visit Report** held 8/6/24 – 8/9/24.

- Overall report was positive with 13 commendations.
- HHS is developing a response for HRSA/HAB for submission 12/06/24.
- Compliance findings related to planning council:
  - Requirement to **align services with service category definition**. The recipient does not consistently align services with the service category: Specifically, the recipient identified **Centers of Excellence and Money Management** as service categories.
  - Requirement for PC membership to **comply with representation and reflectiveness**. San Francisco EMA HIV Community Planning Council currently has four vacancies in its **legislatively mandated categories: State Medicaid, Part B agency, Part C provider, and Part D provider**.
  - **Consumer/stakeholder recruitment and/or involvement in RWHAP**.
  - **Documentation** that all PC members are **duly appointed by the CEO**.
  - **Prioritization and allocation of funds requirements for activities in Marin and San Mateo Counties**.
  - Requirement for **prioritization and allocation of all Part A service categories (including those not funded)**.
  - Need for a **separate process to allocate MAI funds**.

- Documentation that **all PC members completed with the COI (Conflict of Interest) form.**
- Requirement for **PC leadership to participate in the negotiation, development, and management of PC's support budget.**
- Need to approve **Center of Excellence as a service model rather than service category**
- Need to establish **PC membership term limits and membership role rotation.**
- Need to **review HIV Community Planning Council's Bylaws** to ensure they include all information that is necessary for the PC to successfully carry out its legislative responsibilities.

## HIV and Aging -City and County of San Francisco (CCSF) Cross Agency Collaboration

**SF Interagency Collaboration on HIV and Aging Work Group** consisting of HHS, Mayors Office of Housing and Community Development (MOHCD) and Disability and Aging Services (DAS) Office of Community Partnerships continues to meet monthly to identify and implement **opportunities for collaboration across programs to better serve HIV+ Elders and HIV+ People with Disabilities.**

- Cross Training line staff training among CCSF Departments
  - HHS held training for two sections of DAS staff and contract agencies on HIV system of care on November 19, 2024.
  - DAS: Office of Community Partnerships Director Michael Zaugg and LGBT Liaison, Maceo Persson presenting to HCPC at 11/25/24 meeting on Aging, HIV and LGBTQI services including HIV services.

## HHS CQI and Service Improvement Work

**HHS is working with SF DPH Jail Service (JHS) HIV Integrated Services (HIVIS)** with EHE funded technical assistance provided by Cai on a project **to ensure relinkage to care for people transitioning out of jail to the community.**

- Current activities include **staff strategic planning retreat** as well as development of a **Power BI dashboard** with the goal to optimize client retention in care.

**HHS with assistance from Facente Consulting** with EHE funding has also begun a project to identify ways to **leverage emergency short term hotel based funded through HIV emergency grants to create pathways to longer term stable housing.**

Key informant interviews are in process

## HHS Trainings and Ryan White Programs Conference

- **Trainings Held in December:**

" An HIV Status Neutral Approach in Latinx Communities" in English, December 9, 2024, 1pm-4pm held online UCSF AHP

## HHS/HCH Positions

- **Health Program Coordinator II (CCSF job class 2591)** request to refill position submitted.
- **Health Care Analyst (CCSF job Class 2119)** applicants interviews completed.