

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, April 11th, 2024
25 Van Ness, 3rd Floor Conference Room
3:00-5:00 pm

Committee Members Present: Zachary Davenport, Elaine Flores, Ron Hernandez, Thomas Knoble, John Paul Soto, Guilherme Sttellet

Committee Members Absent: Cesar Cadabes [E], Pedro Felix [E], Helen Lin [A]

Others Present: Robert Arnold, Franco Chevalier

Support Staff Present: Kira Perez, Mark Molnar, Kat Tajgeer

Minutes

1. Introductions

The meeting was called to order at 3:01 pm by CM Hernandez. Everyone introduced themselves and quorum was established.

2. Review /Approve April 11th 2024 DRAFT Agenda – VOTE

The April 11th 2024 DRAFT Agenda was reviewed and approved by consensus.

3. Review / Approve March 14th 2024 DRAFT Minutes – VOTE

The March 14th 2024 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar announces the May Full Council meeting is being moved from Monday, May 27th to Monday, May 20th due to Memorial Day.

5. Public Comment

- None.

6. Council Member Attendance Report/ Council Applicants – VOTE

- Letters of Probation sent:
- Review Renewals:
- Review Prospective Member Application:
 - CS Molnar states there is another applicant in the pipeline who is also coming from the clinic.
- Notice of Attendance to be sent:
- Notice of Attendance sent:
- Letters of Probation to be sent:
- Request for Leave of Absence:
- Current Leave(s) of Absence:
 - Gwen Smith – returning late August/September
 - Irma Parada – returning in May
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Interview/ Discuss Prospective Applicant:

- Franco Chevalier – The group interviewed the candidate and discussed whether to approve the potential new member.
 - CS Molnar notes the candidate has many personal reasons for joining the Council.
 - CM Flores notes she feels very strongly about this candidate. She likes his enthusiasm and is impressed by his care for the community.

Motion: CM Flores motions to approve Franco’s application to become a new member of the council.

Second: CM Soto seconds this motion.

Motion passes through consensus, refer to column (3).

- Robert Arnold – The group interviewed the candidate and discussed whether to approve the potential new member.
 - CM Hernandez notes he may have a conflict of interest as he receives services from the clinic Robert works at.
 - CS Molnar states that as a consumer of services it may not be viewed as a conflict of interest so long as CM Hernandez is not receiving any potential financial benefit. CS Molnar notes that as long as CM Hernandez can remain neutral he should not abstain from voting, but may abstain from voting if he feels he cannot be neutral.
 - CM Hernandez confirms he can remain neutral and will not abstain from voting.
 - CM Hernandez inquires about whether Robert would be counted as a consumer. CS Molnar states that he would be considered a service provider and can’t be counted as a non-aligned consumer due to his employment with a Ryan White funded program.
 - CM Soto notes that he appreciates Robert’s experience working with severe needs populations, and that those populations could use more voices advocating for them.

Motion: CM Hernandez motions to approve Robert’s application to become a new member of the council.

Second: CM Soto seconds this motion.

Motion passes through consensus, refer to column (4).

- Mentor Program

7. Demographic Information Update

- CS Perez shares the EPI Demographic Report. There was a change due to the two newly elected council members, which has helped with the Latino/a/x demographics.
- The ARIES Demographic Report also reflected this change.
- CS Molnar provides a more in-depth explanation regarding the demographic reports and target areas. He notes we are underrepresented for three demographics, Black/African American, youth, and non-aligned consumers.

8. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, May 9th 2024 via Zoom from 3-5pm.

11. Adjournment

- Meeting adjourned at 3:56 pm by CM Hernandez.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

April 11, 2024

		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1.	Cesar Cadabes	E	-	-	-	-					
3.	Zachary Davenport	P	Y	Y	Y	Y					
4.	Pedro Felix	E	-	-	-	-					
5.	Elaine Flores	P	Y	Y	Y	Y					
6.	Ron Hernandez	P	Y	Y	Y	Y					
7.	Helen Lin	A	-	-	-	-					
8.	John Paul Soto	P	Y	Y	Y	Y					
9.	Guilherme Sttellet	P	Y	Y	Y	Y					
10.	Thomas Knoble	P	Y	Y	Y	Y					
	Ayes		6	6	6	6					
	Nayes		0	0	0	0					
	Total		6	6	6	6					