

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, November 14th, 2024

Via Zoom

3:00-5:00 pm

Committee Members Present: Robert Arnold, Zachary Davenport, Elaine Flores, Jesus Guillen, Ron Hernandez

Committee Members Absent: Helen Lin [A], Gwen Smith [E], John Paul Soto

Others Present: Maria Lacayo

Support Staff Present: Kira Perez, Kat Tajgeer

Minutes

1. Introductions

The meeting was called to order at 3:02 pm by CM Ron Hernandez. Everyone introduced themselves and quorum was established.

2. Review/Approve November 14th, 2024 DRAFT Agenda – VOTE

The November 14th, 2024 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve October 10th, 2024 DRAFT Minutes – VOTE

The October 10th, 2024 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Tajgeer will be sending out updated calendar invites for 2025's Membership meetings.

5. Public Comment

- None.

6. Council Member Attendance Report/ Council Applicants – VOTE

- Letters of Probation sent:
- Review Renewals:
- Review Prospective Member Application:
- Notice of Attendance to be sent:
- Notice of Attendance sent:
 - Nga Le
- Letters of Probation to be sent:
- Request for Leave of Absence:
 - Nga Le – November through January

The Committee votes to approve CM Le's Leave of Absence by consensus, refer to column (3).

- Current Leave(s) of Absence:
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Interview/Discuss Prospective Applicant:
- Mentor Program:

7. Demographic Information Update

- CS Perez shares the EPI demographic update, noting one change due to a new Council Member.

- CS Perez shares the ARIES demographic report. She notes the new Council Member positively affected the Latino/Hispanic demographic numbers, as well as the non-aligned consumers.
 - CM Ron Hernandez highlights the non-aligned consumer numbers for Asian is incorrect, noting it should be two members.
 - CS Perez will make the adjustment.
 - CM Guillen asks what the difference is between aligned and non-aligned consumers.
 - CS Perez clarifies the difference between the two.
 - CM Arnold asks if the HCPC is looking for both Black/African American consumers and providers, or just one or the other.
 - CS Perez says ideally they are looking for consumers, but the Committee hasn't decided to pause applications from providers.
 - CM Soto asks if there's a way to track consumers of prevention services as well.
 - CS Perez says they are not currently tracking prevention service users, but will bring it up with CS Molnar.
 - CM Guillen asks if Council Members can help with recruitment for the HCPC.
 - CS Perez says word of mouth from Council Members can be the most impactful.
 - CM Ron Hernandez says they often rely on Council Members to be recruiters.

8. Next Meeting Date & Agenda Items – VOTE

The Committee voted to cancel the December meeting and to meet next in January, refer to column (4).

The next Membership Committee meeting is tentatively scheduled for Thursday, January 9th, 2025 via Zoom from 3-4pm.

9. Adjournment

- Meeting adjourned at 3:21 pm by CM Flores.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

November 14, 2024		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1.	Robert Arnold	P	Y	Y	Y	Y						
2.	Zachary Davenport	P	A	A	A	Y						
3.	Elaine Flores	P	Y	Y	Y	Y						
4.	Ron Hernandez	P	Y	Y	Y	Y						
5.	Helen Lin	A	-	-	-	-						
6.	Gwen Smith	E	-	-	-	-						
7.	John Paul Soto	P	Y	Y	Y	Y						

8. Jesus Guillen											
	P	Y	Y	Y	Y						
Ayes		5	5	5	6						
Nayes		0	0	0	0						
Abstain		0	0	0	0						
Recusal		0	0	0	0						
Total		5	5	5	6						