

HIV Community Planning Council

STEERING COMMITTEE

Thursday, November 21st, 2024

Zoom

3:00-4:30 pm

Committee Members Present: Bill Blum, Zachary Davenport, Elaine Flores, Ron Hernandez, Thomas Knoble, Marco Montenegro, Irma Parada, Richard Sullivan, Manuel Vasquez

Committee Members Absent: None

Others Present: Maria Lacayo, Maceo Persson, Mike Zaugg

Support Staff Present: Mark Molnar, Kira Perez, Kat Tajgeer

Minutes

1. Introductions

The meeting was called to order at 3:02 pm by CM Parada. Everyone introduced themselves and quorum was established.

2. Review/Approve November 21st, 2024 DRAFT Agenda – VOTE

The November 21st, 2024 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve October 17th, 2024 DRAFT Minutes – VOTE

The October 17th, 2024 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- Maria Lacayo announces that she is transferring out of her role at HIV Health Services (HHS) and will begin working at the SFDPH Contracts Development Unit beginning in December. She thanks the Council for her time with them.

6. Committee and Work Group Reports – VOTE

- Community Engagement Committee Update –
 - CM Sullivan provides an update on the HCAP report that Stephen Spano presented and highlights a few cases. He reviews one ongoing case involving emergency financial assistance eligibility limits, noting that HCAP is hopeful the client will qualify in the next round. He highlights a case in which a dental lab lost a client's dentures, which the client could not afford to replace. HCAP connected the client to a specialty service provider and they were able to receive a new pair of dentures at no cost to them. CM Sullivan provides an update on the client who was attempting to access housing use the Housing Choice Voucher and notes the client was able to get housed. He reviews another case in which a client was sexually assaulted during a grocery delivery. CM Sullivan notes the service provider acted quickly and the client is receiving groceries from a different service provider at this time. The client was referred to UCSF Trauma Center and he reports the client is doing well.
 - CM Sullivan notes they reviewed the Needs Assessment presentation and it will be presented at November's Full Council meeting. He updates the group that outreach for the COLA is underway.
- Council Affairs Committee Update –

- CM Vasquez updates the group on the presentations they reviewed. The Committee reviewed a presentation from CS Perez on the 2024 Needs Assessment and CS Molnar reviewed the 2025 Work Plan.
- CS Molnar previews the 2025 Work Plan for the Committee.
- Membership Committee Update –
 - CM Ron Hernandez updates the group that the Committee approved a Leave of Absence (LOA) request for CM Le, and she will return in February. He notes the Committee was scheduled to interview a potential applicant in November, but the applicant put their application on hold for now.
- Work Groups Update (PLWH) –
 - The group did not meet this month.

7. DAS LGBT Services – Maceo Persson and Michael Zaugg

- Michael Zaugg provides an overview of the Department of Disability and Aging Services (DAS), highlighting its various programs, services, and partnerships with community-based organizations (CBOs). He notes that Fanny Lapitan will discuss the Resource and Information Hub at the Full Council meeting, while Maceo Persson will present on LGBTQIA+ services. Zaugg also outlines DAS’s HIV-specific programs and its role in the SF Interdepartmental Collaboration on HIV and Aging, which aims to connect services across DAS, the San Francisco Department of Public Health (SFPDH), and the Mayor’s Office of Housing and Community Development (MOHCD). Additionally, he reviews the work of the SF LGBTQIA+ Task Force and its accomplishments, as well as the LGBTQIA+-focused services provided by DAS’s CBO partners. While acknowledging the current limitations in HIV-specific services, Zaugg emphasizes ongoing efforts to improve interdepartmental collaboration to better serve clients.
 - Maceo Persson recommends adding information about the Disability Cultural Center, which is also very LGBTQIA+-focused.
 - CM Montenegro suggests leaning into language access noting the presentation mentioned multiple languages but suggests it would be nice to know what specific languages are offered. He adds that the HIV Epidemiology Annual Report has the data and statistics for PLWH who are 50+ years old.
 - CM Blum suggests showing the eligibility criteria for the various programs.
 - Maria Lacayo asks if Zaugg can provide a list of the most commonly funded programs.

8. Full Council Agenda

- CS Molnar shares and reviews the Full Council agenda for November 25th, 2024.

9. Meeting Evaluation

- CS Perez shares the results from the last Full Council meeting and the average rating was 9.5.

10. Next Meeting Dates & Agenda Items – VOTE

The Committee voted to cancel the December meeting and to meet next in January, refer to column (3).

The date of the next Steering Committee meeting is scheduled for Thursday, January 23rd, 2025 via Zoom.

11. Adjournment

- The meeting was adjourned at 4:06 pm by CM Parada.

Steering Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: November 21, 2024	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Bill Blum	P								
2. Zachary Davenport (Council Co-Chair)	P	Y	Y	Y					
3. Elaine Flores (Mem Co-Chair)	P	Y	Y	Y					
4. Ron Hernandez (Mem Co-Chair)	P	Y	Y	Y					
5. Thomas Knoble (Council Co-Chair)	P	Y	Y	Y					
6. Irma Parada (Council Co-Chair)	P	Y	Y	Y					
7. Richard Sullivan (CE)	P	Y	Y	Y					
8. Manuel Vasquez (CA)	P	Y	Y	Y					
9. Marco Montenegro	P								
Ayes		7	7	7					
Nays		0	0	0					
Abstentions		0	0	0					
Recusals		0	0	0					
Total		7	7	7					