

# HIV Community Planning Council

## STEERING COMMITTEE

Thursday, October 17<sup>th</sup>, 2024

Zoom

3:00-4:30 pm

**Committee Members Present:** Zachary Davenport, Elaine Flores, Thomas Knoble, Nga Le, Marco Montenegro, Irma Parada, Richard Sullivan

**Committee Members Absent:** Bill Blum [E], Ron Hernandez [E], Manuel Vasquez [E]

**Others Present:** Maria Lacayo

**Support Staff Present:** Mark Molnar, Kira Perez, Kat Tajgeer

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### *Minutes*

#### 1. Introductions

The meeting was called to order at 3:04 pm by CM Davenport. Everyone introduced themselves and quorum was established.

#### 2. Review/Approve October 17<sup>th</sup>, 2024 DRAFT Agenda – VOTE

The October 17<sup>th</sup>, 2024 DRAFT Agenda was reviewed and approved by consensus.

#### 3. Review/Approve September 19<sup>th</sup>, 2024 DRAFT Minutes – VOTE

The September 19<sup>th</sup>, 2024 DRAFT Minutes were reviewed and approved by consensus.

#### 4. Announcements

- None.

#### 5. Public Comment

- None.

#### 6. Committee and Work Group Reports – VOTE

- Community Engagement Committee Update –
  - CM Sullivan updates the group that the group that the Committee has voted to move November's meeting to Wednesday, November 13<sup>th</sup>, 2024 due to a scheduling conflict with Stephen Spano's schedule that month.
  - CM Sullivan provides an update on the HCAP report that Stephen Spano presented and highlights two cases. He reviews a case in which a client was issued a housing voucher and is at risk of it expiring before securing housing. He notes this case has required a lot of teamwork and the situation seems to be working in the client's favor. CM Sullivan highlights another was with a client who was recently incarcerated and had their medication dosage lowered while in custody. Upon reentry, the client's primary care physician kept the lower dosage. The client is unhappy with this and Spano continues to advocate for the client.
  - He provides an update on the Needs Assessment noting that it is wrapping up and will be presented in November. He notes there have been 31 participants for the Needs Assessment. He notes that outreach for the COLA is underway.
- Council Affairs Committee Update –
  - CM Le updates the group on the presentations they reviewed. The Committee reviewed a presentation from CM Le on Marin County and from CM Geltmaker on San Mateo County.
- Membership Committee Update –

- CM Flores updates the group that the Committee interviewed a new candidate, Erwin Barrios. They also approved CM Arnold’s request to move from the Community Engagement Committee to the Membership Committee. November’s Membership Committee meeting will be another in-person meeting to interview an applicant.

- Work Groups Update (PLWH) –
  - The group did not meet this month.

**7. Meeting Evaluation**

- CS Perez shares the results from the last Full Council meeting and the average rating was 9.6.

**8. Full Council Agenda**

- CS Molnar shares and reviews the Full Council agenda for October 28<sup>th</sup>, 2024.

**9. Next Meeting Dates & Agenda Items**

*The date of the next Steering Committee meeting is scheduled for Thursday, November 21<sup>st</sup>, 2024 via Zoom.*

**10. Adjournment**

- The meeting was adjourned at 3:21 pm by CM Davenport.

**Steering Committee**

**HIV Community Planning Council**

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

<b>Date: October 17, 2024</b>	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Bill Blum	E								
2. Zachary Davenport(Council Co-chair)	P	Y	Y						
3. Elaine Flores (Mem Co-chair)	P	Y	Y						
4. Ron Hernandez (Mem Co-chair)	E	-	-						
5. Thomas Knoble (Council Co-Chair)	P	Y	Y						
6. Irma Parada (Council Co-Chair)	P	Y	Y						
7. Richard Sullivan (CE)	P	Y	Y						
8. Manuel Vasquez (CA)	E	-	-						
9. Nga Le	P	Y	Y						
10. Marco Montenegro	P								
<b>Ayes</b>		6	6						
<b>Nayes</b>		0	0						

<b>Abstentions</b>		0	0						
<b>Recusals</b>		0	0						
<b>Total</b>		6	6						