

HIV Community Planning Council
STEERING COMMITTEE
Thursday, September 19th, 2024
Zoom
3:00-4:30 pm

Committee Members Present: Bill Blum, Zachary Davenport, Elaine Flores, Ron Hernandez, Thomas Knoble, Irma Parada, Richard Sullivan, Manuel Vasquez

Committee Members Absent: None

Others Present: Maria Lacayo

Support Staff Present: Mark Molnar, Kira Perez, Kat Tajgeer

Minutes

1. Introductions

The meeting was called to order at 3:02 pm by CS Molnar. Everyone introduced themselves and quorum was established.

2. Review/Approve September 19th, 2024 DRAFT Agenda – VOTE

The September 19th, 2024 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve August 15th, 2024 DRAFT Minutes – VOTE

The August 15th, 2024 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar announces that CM Blum will be putting forth a fourth motion during Resource Allocation regarding HIV Health Services (HHS) recommendations for funding Centers of Excellence (COE).

5. Public Comment

- None.

6. Committee and Work Group Reports – VOTE

- Community Engagement Committee Update –
 - CM Sullivan updates the group that the Committee reviewed the Resource Allocation motions and all three passed.
 - CM Sullivan provides an update on the HCAP report that Stephen Spano presented and highlights a few cases. He notes there was a client facing an unlawful retainer in which a primary care provider became involved and he notes this case was a success. There was an additional case with an issue regarding a housing choice voucher and the amount of time allotted to activate the voucher. He highlights another case in which Spano helped with a blind client who wanted to file a grievance with a service provider. He notes this was not an HIV services grievance, but HCAP is still providing guidance.
 - He provides an update on the Needs Assessment and COLA, noting the target population for the Needs Assessment is the Black/African American community and the target population for the COLA is youth. He notes there is another focus group scheduled and so far there have been 29 participants. CM Sullivan says outreach for the COLA will begin soon.
- Council Affairs Committee Update –
 - CM Vasquez updates the group on the presentations they reviewed. The Committee reviewed the Resource Allocation motions presented by CS Molnar. There was an HIV Epidemiology

update with Sharon Pipkin and notes this was very informational and robust. They also reviewed the HHS Service Summary Sheets that CS Molnar presented on John Aynsley's behalf.

- Membership Committee Update –
 - CM Ron Hernandez updates the group that the Membership Committee reviewed another batch of renewal applications. He notes they approved CM Lin and CM Siron's request for a Leave of Absence (LOA), and both should be returning late October/early November. The Committee reviewed two new member applications and voted to move forward with interviewing the applicants, which will take place at October's meeting. He notes they interviewed Marco Montenegro and voted to approve his membership application.
 - CS Molnar notes there will be a slate vote to approve the renewal applications. CS Perez provides a list of Council Members who the Committee reviewed renewal applications for: Charles Adams, William Blum, Ed Chitty, Zachary Davenport, Elaine Flores, Matt Geltmaker, Ron Hernandez, Lee Jewell, Juba Kalamka, Chris Kent, Thomas Knoble, Nga Le, T.J. Lee-Miyaki, Helen Lin, Derrick Mapp, Irma Parada, Gwen Smith, John Paul Soto, Richard Sullivan, Laura Thomas, and Manuel Vasquez.

The Steering Committee motions to approve the slate of renewal applications through consensus, refer to column (3).

- Work Groups Update (PLWH) –
 - The group did not meet this month.

7. Resource Allocation – VOTE

- CS Molnar reviews the Resource Allocation motions on the floor, starting with the increased funding scenario. He highlights that there was an update from last year's increased funding motion so that it more closely parallels the decreased funding scenario. CS Molnar notes there is already a motion on the floor so this does not need to be moved or seconded, and will be done via a roll call vote.
 - Increased Funding: If increased funding occurs, service category allocation will be increased proportionally across all service categories not covered under California's essential health benefits package.

Motion to approve the increased funding scenario passes through a roll call vote, refer to column (4).

- CS Molnar reviews the flat funding scenario.
 - Flat Funding: If funding remains at the current level, service category resource allocation will remain level across all categories.

Motion to approve the flat funding scenario passes through a roll call vote, refer to column (5).

- CS Molnar reviews the decreased funding scenario.
 - Decreased Funding: In the event of decreased funding, for the first 10% of reductions, allocation for services that are covered under California's essential health benefits package will be reduced proportionally. If further reduced allocation is required, reductions will occur proportionally across all service categories.

Motion to approve the decreased funding scenario passes through a roll call vote, refer to column (6).

- CS Molnar notes there is a possible fourth motion on the floor coming from HHS regarding recommendations to continue to fund the COE as a service model. He reviews the two suggestions:
 - 1) Vote to continue to fund the Centers of Excellence (COE) as a service model for funding.
 - 2) Based on current funding, for flat funding scenario, vote to allocate the following funding to the COE model by allowable HRSA service categories:
 - ◆ Medical Case Management - \$2,485,878
 - ◆ Mental Health - \$841,208

- ◆ Outreach - \$90,720
 - ◆ Outpatient Ambulatory Health Services - \$4,473,122
 - ◆ Non-Medical Case Management - \$110,134
 - ◆ Total: \$8,001,062
- CM Blum reviews why these motions are important, citing the findings and recommendations from the HRSA site visit. He notes HRSA wants Planning Councils to prioritize strictly based on service categories. He highlights that COEs are a service delivery model, not a service category.

Motion: CM Vasquez motions to approve both of the HHS recommendations.

Second: CM Parada seconds this motion.

Motion passes through a roll call vote, refer to column (7).

8. Meeting Evaluation

- CS Perez shares the results from the last Full Council meeting and the average rating was 9.8.

9. Full Council Agenda

- CS Molnar shares and reviews the Full Council agenda for September 23rd, 2024.

10. Next Meeting Dates & Agenda Items

The date of the next Steering Committee meeting is scheduled for Thursday, October 17th, 2024 via Zoom.

11. Adjournment

- The meeting was adjourned at 3:33 pm by CS Molnar.

Steering Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: September 19, 2024	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Bill Blum	P								
2. Zachary Davenport(Council Co-chair)	P	Y	Y	Y	Y	Y	Y	Y	
3. Elaine Flores (Mem Co-chair)	P	A	A	A	A	A	A	A	
4. Ron Hernandez (Mem Co-chair)	P	Y	Y	Y	Y	Y	Y	Y	
5. Thomas Knoble (Council Co-Chair)	P	Y	Y	Y	A	A	B	B	
6. Irma Parada (Council Co-Chair)	P	Y	Y	Y	Y	Y	Y	Y	
7. Richard Sullivan (CE)	P	Y	Y	Y	Y	Y	Y	Y	
8. Manuel Vasquez (CA)	P	Y	Y	Y	Y	Y	Y	Y	
Ayes		6	6	6	5	5	6	6	
Nayes		0	0	0	0	0	0	0	

Abstentions		0	0	0	0	0	1	1	
Recusals		0	0	0	0	0	0	0	
Total		6	6	6	5	5	6	6	