



HIV Health Services Planning Council
NEEDS ASSESSMENT WORK GROUP
Project Open Hand
730 Polk St. 3rd Floor Conference Room
Wednesday, March 30th 2016
3:00-4:30 pm

Draft Agenda

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| 1. Introductions | Group 4:00 |
| 2. Review/Approve March 30 th 2016 DRAFT Agenda – VOTE | |
| 3. Review March 16 th Draft Minutes –Vote | Group 4:05 |
| 4. Announcements | Group 4:10 |
| 5. Public Comment | Group 4:15 |
| 6. Review Survey –Vote | Group 4:20 |
| <i>The group will review and finalize the survey instrument.</i> | |
| 7. Outreach and Flyer – VOTE | Group 4:50 |
| <i>The group will discuss outreach strategies, including the flyer.</i> | |
| 8. Next Meeting Date & Agenda Items | Group 5:25 |
| 9. Adjournment | Group 5:30 |
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Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Work Group attendees.

HIV Health Services Planning Council
730 Polk Street, 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health, AIDS Office
25 Van Ness Avenue, 3rd floor, San Francisco, CA 94102

The meeting facility is handicap accessible. For information about MUNI accessible services, call 923-6142.

*The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, contact (415) 674-4768.
For a large print copy of agenda or minutes in alternative formats, contact (415) 674-4768.*

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The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

Agendas are available on the Internet at <http://www.sfcarecouncil.org>